

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### OF THE

### WIDEFIELD WATER AND SANITATION DISTRICT

Held: Tuesday, December 19, 2023, at 12:00 p.m. at 8495  
Fontaine Blvd., Colorado Springs, Colorado 80925.

#### Attendance

##### Directors in Attendance Were:

Mark Watson, President  
Mark Dunsmoor, Vice President  
Dan Ittner, Secretary/Treasurer  
Jim Mesite, Jr., Assistant Secretary  
Ryan Watson, Director

##### Directors Absent (excused):

None.

##### Also in Attendance:

Lucas Hale, District Manager  
Joe Norris, Cockrel Ela Glesne Greher & Ruhland

#### Call to Order

President Watson noted that a quorum of the Board was present and that the Directors had confirmed their continuing qualification to serve, and therefore called the regular meeting of the Board of Directors of the Widefield Water and Sanitation District to order at 12:02 p.m.

#### Notice

Notice of the meeting was properly posted as required by law. The notice also included the agenda items. Certification of such posting is attached hereto.

#### Disclosure Matters

President Watson reported that conflict of interest statements had been received from all directors and previously filed with the Secretary of State at least 72 hours in advance of the meeting. Copies of the statements are on file with and available from the Colorado Secretary of State.

#### Approval of Minutes

The Board reviewed the Minutes of the November 21, 2023. Upon motion duly made, seconded and unanimously carried, the Minutes of such meeting were approved.

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### **Financial Matters**

Mr. Hale presented the monthly financials. Cash increased by approximately \$900,000 due to tap fees and positive operations for the month, also developer contributions of completed infrastructure from Ponderosa Filing 3 and Creekside South at Lorson. The District saw a decrease in revenue in October due to seasonal usage declining as anticipated. Professional fees increase due to RESPEC work on the dewatering building and other water rights matters. Credit from health insurance as applied lowering insurances costs for the month. Maintenance and repairs increased for the purchase of a pump at the wastewater plant and other materials. The billing software system has been renewed and additional licenses for VFD and SCADA systems were purchased. Postage expenses decreased due to customer mailings occurring in September and not October. Lab supplies and meter expenses decreased due to additional equipment and meter vaults purchased in September. Insurance costs also increased as the District is now insuring infrastructure contributed by developers.

**Question Director Ittner:** A notice for Request for Proposal was published in the paper for meter installation and asked for a description.

**Mr. Hale:** Described the project and plan for replacement along with updating the technology in the meter reading system. Older meters are less efficient and do not work with current meter reading technology. Mr. Hale went on to further explain the District's long-term plan for meter replacement throughout the District.

### **District Manager's Report**

Mr. Hale presented the District managers report. All sampling has been submitted to the State for UCMR5. All information for backflow and cross-connection has also been submitted. Mr. Hale reported on the issue of a contractor doing CIPP repairs on a service line. A new M&E employee was hired this month. The Board and Mr. Hale discussed potential for temperature regulations for wastewater noting that this could be very costly. Mr. Hale reported that the Air Force has requested replacing the existing ESA agreement and extending for another two years.

Temporary Access  
Easement  
Agreement for El  
Paso County

Mr. Hale described the County's notice of intent to acquire an easement for access to complete work on a drainage ditch. The Board engaged in discussion regarding the matter. Following discussion, a motion duly made by President Watson, seconded by Director Ittner and carried by the majority with Director Watson abstaining, the Board approved Mr. Hale to proceed with negotiating and execution of an agreement to be approved by Mr. Hale and District counsel to allow for County access and temporary use of District property to complete its project.

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Petition for  
Inclusion of District-  
owned properties  
into Security Fire  
Protection District

Mr. Hale presented the proposed Petition for Inclusion requested by the Security Fire Protection District. Mr. Hale and Mr. Norris reported that Security Fire has a number of properties that they provide fire coverage for that are not included within their district boundaries. M. Norris reported that inclusion would not impact the District-owned properties from a tax perspective because the properties are tax-exempt. Following discussion, a motion duly made by Director Mesite, seconded by Director Dunsmoor and unanimously carried, the Board approved the Petition for Inclusion as presented.

### **Engineer's Report**

CIP and  
Development  
Update

Mr. Hale presented the engineer's report. He reported that the final punch list is being completed for the Rolling Hills booster pump station. The certificate of occupancy has been issued for trails at the Aspen Ridge booster pump station. The District is working with contractors on the generator project with the physical generators expected to be delivered in January. Upper west to east project work has finished the tie-in to the storage tank. Repaving is going much slower than expected due to low temperatures.

Conveyance and  
final acceptance of  
water and sewer  
infrastructure for  
Carriage Meadow  
South Filing 2

Mr. Hale then discussed the Carriage Meadows South bill of sale to accept infrastructure conveyance to the District. The improvements have been completed and the bill of sale formally conveys ownership of the facilities from the developer to the District. Following discussion and upon motion duly made and seconded, and unanimously carried, the Board approved, ratified, and accepted the bill of sale as presented.

### **Attorney's Report**

Mr. Norris discussed the status of PFAS class action settlements with the Board.

### **Public Comment**

None.

### **Other Business**

None.

### **Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 1:20 p.m.

  
Secretary